Access Plan Worksheet

Location: _____

ADAAG: _____ # _____

Institutional Priority (circle one):

Immediate   Short-Term (< 6 months)   Long-Term

Barriers to address	Resources used for this plan	Steps to reach solutions	Staff & others responsible	Budgetary considerations	Start date	Expected completion date
List policy, physical, employment, and programmatic barriers that limit access to the institution's programs, services, and facilities.	List publications and people consulted, including people with disabilities, to develop steps to reach solutions.	Describe in detail methods/solutions to resolve barriers and improve accessibility.	List people responsible for implementing the solution, including staff and/or board members.	List real and potential sources of revenue for this project. Note anticipated expenses. Update amounts after you receive written outside estimates.		

Date this worksheet completed: _____